

COVID 19 Reopening Plan

Updated 11/13/2020

Alsion Montessori has developed the following plan to reopen safely. This plan is aligned with guidance and recommendations from the following agencies:

- Centers of Disease Control (CDC)
- California Department of Public Health (CDPH)
- California Department of Education (CDE)
- Alameda County Public Health Department & Alameda County Office of Education (ACOE)
- Alameda County Public Health Department (ACPHD)

Alsion plans a gradual, phased reopening to keep our students, staff, and community healthy and safe. A copy of the plan will be posted on Alsion's website at www.alsionschool.org.

Contact Information

Name of School: Alsion Montessori Middle/High School

Address: 750 Witherly Lane

Head of School: Joey Morrison

Date of Reopening: Phased opening beginning 11/13/20 with full reopening in January 2021.

Date of Submission: 11/6/30

School Type: Private non-profit

COVID-19 liaison: Joey Morrison mrjoey@alsionschool.org (510) 445-1127

School Information

Name and address of each school to be reopened: Alsion Montessori Middle School

Number of students returning at each school to be reopened: 31

Number of Staff returning: 7

Grade levels served by the school(s) (include all): Grades 7-12

Grade levels proposed to be reopened: Grades 7-9

Cleaning, Disinfection, and Ventilation

Alsion will be implementing enhanced cleaning and disinfection routines that include regular cleaning and sanitizing all shared surfaces, including door knobs, light switches, handles, desks, toilets, faucets, sinks, tables. These areas will, at minimum, be cleaned before school, at lunch, and after school.

Alsion will minimize shared items by having the students only use their own materials each day. Students will not have access to locker spaces and will need to bring their materials with them each day.

Alsion will run the HVAC system continuously to bring fresh air into the classrooms. Additionally, all classrooms have windows that can be opened to increase the circulation of fresh air. Window fans will be installed at each end of the building to increase air flow.

Cohorting

Alsion will divide students into stable cohorts to minimize the mixing of student groups as recommended by ACPHD. Cohorts will remain in the same space and will not mix with other cohorts, including for breaks and lunch. Cohorts will be stable for at least 3 weeks at a time. If new students enroll, they will be placed into an already established cohort upon enrollment.

Physical Distancing

Alsion has maximized space in classrooms by replacing communal tables with individual student desks and chairs. As practicable, desks will be placed 6 feet apart and arranged in a way that minimizes face-to-face contact. With stable cohorts in place, Alsion may relax the 6-foot recommendation to ensure all students receive in-class instruction as recommended by ACPHD, and may reduce to 5 feet to allow for more practicable cohort sizes.

Entrance, Egress, and Movement Within the School

Alsion's relatively small campus size allows for smooth entrance and egress to minimize contact between cohorts. Each classroom and student restroom has a separate entrance and egress to the outside. Here is link to Alsion's [COVID Movement Map of School](#)

Visitors, including parents, are only allowed on campus by appointment only.

Face Coverings and Other Protective Gear

All staff and students will wear cloth face coverings while at school or on the shuttle, and maintain 6 feet of physical distance during school activities.

Face coverings will be worn:

1. While waiting to enter the school campus.
2. While on school grounds (except when eating or drinking).
3. While leaving school.
4. While on the Alsion Shuttle.

Alsion will provide face coverings if a student or staff does not have one.

Health Screening for Students and Staff

Students and staff will self-screen at home or before entering the building using the [Alsion Self-Screen Questionnaire](#). Each day of school, parents of students as well as staff members will immediately notify Alsion's COVID Liaison if there is any "yes" answer on their Self-Screen questionnaire and will not come to school. Alsion staff will conduct on-site visual and temperature screenings when students arrive. Staff will take their own temperature. Anyone with a temperature above 100 F or higher will go home and will be instructed to contact their regular doctor or clinic and consider a test for COVID.

Any staff or student that is not feeling well or is showing new symptoms (such as fever, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, diarrhea, seems sick or like they are starting to get sick.) will not come to school, will notify Alsion's COVID Liaison, and will be instructed to contact their regular doctor or clinic and consider a test for COVID.

A student or staff that did not come to school based on the screening procedures above will be permitted to return to school once a medical evaluator provides a letter indicating:

1. An alternative diagnosis has been made
2. Symptoms are NOT due to COVID-19. Staff and students will have to be fever free without help of medication for 72 hours before returning.

Periodic screening testing will be done to detect asymptomatic infections by answering the COVID-19 questionnaire.

Parents will be asked to be vigilant in observing their student for any signs of illness or change in behavior. Parents will be told they are not permitted to send their child to school if he/she is not feeling well.

If a student develops new symptoms or catches a fever of 100F or higher while in school, parents will be contacted and the student will go home immediately.

Alison staff will bring the student to the isolation room and call parents for immediate pickup. A staff member will remain with the student while waiting for parents to pickup. Staff must wear all possible protective equipment and must maintain a 6 foot distance.

Once the child gets picked up parents will be instructed to contact their regular doctor or clinic and consider a test for COVID.

Health Hygiene Practices

Alsion will provide hand sanitizing stations at the entrance of the school and in all learning spaces. Students will be directed to wash their hands frequently and will be instructed in proper hand washing techniques.

Identification and Tracing of Contacts

Joey Morrison is School Site Liaison for contact tracing as well as the COVID Liaison for the local health department. In the event of a confirmed case, Mr. Joey will notify the affected staff and families and the local health department.

If a member of a cohort tests positive for COVID, the cohort will be quarantined for a minimum of 14 days. In person classes for the affected cohort will resume when students and staff are not symptomatic and the 14 day quarantine period has concluded.

Staff Training and Family Education

As Alston is a small school, staff training and family education can happen quickly and efficiently. Alston's plan will be posted on Alston's website.

Testing of Staff

Alston staff will follow the recommendations of the Alameda County Health Department and will be tested for infection each month.

Triggers to Switching to Distance Learning

Alston will follow the California Department of Public Health metrics for closing for in-person instruction due to COVID-19:

If 5% of students and teachers in a classroom test positive for the virus, the classroom would be closed, followed by 14 days of quarantine.

If a school experienced a 5% positive testing rate of both students and teachers, the entire school would have to close, with everyone subject to 14 days of quarantine.